



# Deerwood Academy

GO Team Meeting  
September 13, 2022



## Call to Order

Welcome to Deerwood Academy's GO Team Meeting, where we will follow the agenda as it has been posted and publicly noticed. I am pleased to call this meeting of the Deerwood Academy GO Team to order. I will act in the capacity of interim GO Team Chair for this meeting. Our first order of business is to call roll. Ms. Dionn Wright will serve as the interim secretary for this meeting. The interim secretary will now take the roll.

The team will only be able to take action if a quorum is present.



# Approve the Agenda

Our first order of business is to Approve the Agenda. This was provided to you via email. May I have a motion to Approve the Agenda? A second? Are there any amendments to the agenda?



## Fill Vacant Seats

We will now move to filling vacant seats and the Open Community Member seat. Before we begin the process, I'd like to remind the GO Team of the following.

The Principal brings forth the nominations for the vacant and open community seats,

- All GO Team members have only one (1) vote per seat.
- Individuals filling a vacant seat will serve until the conclusion of that seat's term.
- Individuals filling an open seat will serve for the full two-year term.
- Upon approval, individuals are immediately full GO Team members and may join the meeting.



## Fill Open Community Seats

We will now move to fill the Open Community Member Seat. This person will serve on the GO Team for a full two-year term.



## Approval of Previous Minutes

We will review and Approve the Meeting Minutes from our last meeting. The minutes have been provided to you via email. Are there any corrections?



# Election of GO Team Officers

We will now move to electing GO Team officers. Before we begin the nominations, I'd like to remind the GO Team of the following-

- Nominations do not have to be seconded.
- A member may nominate themselves.
- A member may nominate more than one person for any position.
- A member may decline a nomination during the nomination process.
- Members may not serve more than two (2) consecutive terms (i.e.- 2 years) in the same officer position at the same school.
- Nominees do not have to leave the room during the nomination period or when a vote is taken.
- If there is more than one nominee per elected office, each nominee will be offered an opportunity to share why they should be elected to the seat.
- The newly elected officers will assume their position starting at the conclusion of this meeting and serve for one (1) year or until a new officer is elected.
- All voting members have only one vote per seat



# GO Team Chair

- Leading GO Team Meetings
- Working with the Principal and GO Team to develop meeting Agendas
- Ensuring every GO Team member has an opportunity to be heard
- Monitoring team compliance



## Vice Chair

- Ensuring the GO Team follows parliamentary procedure
- Working with the Principal and Chair to develop meeting Agendas
- Acting as Chair, if the Chair is not present.



## GO Team Secretary

- Posting GO Team documents (agendas, summaries, and minutes) to the website and at the school
- Taking minutes at GO Team meetings
- Ensuring the GO Team is in compliance with Georgia Open Meeting Law



## GO Team Cluster Representative

- Attending all Cluster Advisory Team (CAT) meetings (approximately 3)
- Reporting back to the GO Team on the CAT meetings



# Review and Approve Public Comment Protocol

- Opportunities for public comment shall be provided at least four (4) times in a school/fiscal year and noted on the meeting agenda;
- GO Team members will not provide responses or engage in direct conversation during meetings.
- Each GO Team may determine a consistent method for receiving public comments and for parents and other citizens to sign up to address the team
- At least 20 minutes of time to the public to make comments at meetings where public comment is permitted; and
- The public receive at least 2 business days' notice of the protocol for signing up to speak.



## Example

Here is an example of a Public Comment protocol (from the GO Team Handbook): “For those of you wishing to provide comment, there is time allotted on the agenda from 6p.m. – 6:20 p.m. The sign-up sheet is by the door. Each member of the public will have 2 minutes to speak at which time we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.”



# Review Current Protocol

## Public Comment Protocol

*(Public Comment Sign-up Link)*

- Up to 20 minutes will be set aside for public commentary at select meetings as noted on the published meeting schedule and agenda.
- Those wishing to comment will sign in at the beginning of the meeting.
- Each speaker will have 2 minutes to share with the Go Team. Speakers will be timed by a member of the Go Team and notified when time has expired.
- The Public Comment period is designed to gain input from the public and not for immediate responses by the Go Team to the public comment presented.
- The GO Team will not directly address concerns, but may add items to future agendas or later assist speakers with needs.



## Set GO Team Meeting Calendar

- have at least six (6) meetings this school year;
- four (4) of the meetings must permit time for Public Comment
- meetings cannot be held during the instructional school day; and
- meeting location must be places which can accommodate the public (i.e. – not a conference room) four (4) of the meetings must permit time for Public Comment;





# Public Comments

Which meetings we will allocate time for Public Comment. As a reminder, we must allow for Public Comment at least 4 times during the school year.



# Review, Confirm/Update and Adopt GO Team Norms

Now we will determine our GO Team Meeting Norms. We'll begin by reviewing the initial GO Team Meeting Norms.

- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity



# Information Items

- Principal's Report
- Announcements